THE STATE OF TEXAS \* COMMISSIONERS COURT

COUNTY OF KENEDY \* OF KENEDY COUNTY, TEXAS

On the 14th day of November, 2022, at 9:00 o'clock a.m., a regular meeting of the Commissioners Court of Kenedy County, Texas, was held in the Kenedy County Courthouse.

**Commissioners Present:**

Judge Charles Burns

Commissioner Joe Recio, Precinct 1

Commissioner Israel Vela, Jr., Precinct 2

Commissioner Sarita Armstrong-Hixon, Precinct 3

Commissioner Gumecinda “Cindy” Gonzales, Precinct 4

**Also Present**:

Veronica Vela, District/County Clerk

Irma Longoria, Tax Assessor/Collector

Leo Villarreal, Administrative Assistant

Allison Strauss, County Attorney

Cynthia Salinas, County Treasurer

Joey Mendietta, Fire Chief

Ramon Salinas, III, County Sheriff

JP Patti Fain

Tom Denney, Chief Appraiser

Capt. Eddie Cruz

Javier Zambrano, Grant Works

Sandra Maltby, Maltby Builders

Daniel Almeida, Chemtex Water & Sewer

Andy Garza, Kenedy County GCD

Ferman Garza, Maintenance Supervisor

Joey Salazar, Commissioner-Elect, Precinct 4

Michelle Martinez

**Absent**:

JP Jerry Miller

JP Cecelia Schulz

JP Jana Norrell

1. **Call Meeting to Order at 9:00 a.m**.

Judge Charles E. Burns called the meeting to order at 9:00 a.m.

1. **Pledge of Allegiance**.

Judge Charles E. Burns led the Commissioners Court and those present in the Pledge of Allegiance.

1. **Receive Public Comments**.

No public comments were made,

1. **Discuss & Act on the Regular Minutes of October 11th, 2022 and Special Meetings of October 3, 2022, and October 17, 2022**.

Judge Charles E. Burns presented the Commissioners Court Minutes of the regular October 11, 2022 and the special October 3, 2022 and October 17, 2022 meetings.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the minutes of the regular October 11, 2022 and the special October 3, 2022 and October 17, 2022 be accepted as presented.

1. **Discuss & Act on Treasurer’s Monthly Report and Transfers**.

Cynthia Salinas, County Treasurer, presented the Treasurer's Monthly Report and Transfers for the month ending October 31, 2022.

Cynthia Salinas further informed the Commissioners Court that she wanted to move money to a Certificate of Deposit with Kleberg Bank; however, Commissioner Gumecinda “Cindy” Gonzales recommended that money be moved into the Texas Class investments.

Cynthia Salinas also recommended that the Commissioners Court consider approving pay options for the employees’ early payment for November and December.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Treasurer's Monthly Report and Transfers ending October 31, 2022 be approved as presented.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that $1.5 million dollars be transferred to Texas Class and for Cynthia Salinas to obtain more information from Kleberg Bank regarding interest rates on Certificates of Deposit.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Sarita Armstrong-Hixon seconded the motion; the motion was unanimously passed that employees be given the option to be paid early in November and December.

1. **Discuss & Act on the Sheriff’s Monthly Report**.

Deputy Eddie Cruz presented the Sheriff’s monthly report to the Commissioners Court for the month ending October 31, 2022 and the Chapter 59 Funds monthly report.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Sheriff’s Monthly Report and Chapter 59 Funds report be accepted as presented.

1. **Discuss & Act on Fire Chief’s Monthly Report**.

Jose E. Mendietta, Fire Chief, presented the Fire District’s monthly report to the Commissioners Court for the month ending October 31, 2022; and that he had met with Bill Lothrop to work on the District’s boundaries to determine where to place and construct the Halo pad.

Commissioner Gumecinda “Cindy” Gonzalez moved and Joe Recio seconded the motion; the motion was unanimously passed that the Fire Chief’s monthly report be accepted as presented.

1. **Introduce Alfredo Ferman Garza, the New Maintenance Supervisor**.

Judge Charles E. Burns introduced Alfredo Ferman Garza, the new Maintenance Supervisor to the Commissioners Court and the audience present. Mr. Garza stated he was happy to be part of Kenedy County and was looking forward to work with the Commissioners and the Maintenance Department.

1. **Discuss & Act on the Maintenance Department Monthly Report**.

Alfredo Ferman Garza presented the Maintenance Department’s monthly report from October 8, 2022 to November 12, 2022.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Maintenance Department’s monthly report be accepted as presented and that Alfredo Ferman Garza is authorized to purchase a 4000 gallon gas tank for the amount of $7,400.00.

1. **Receive Daniel Almeida and Act on the Sewer & Water System Monthly Report**.

Daniel Almeida presented the Commissioners Court with the Sewer & Water System monthly report.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Sewer & Water System monthly report be accepted as presented.

1. **Receive Javier Zambrano with GrantWorks Monthly Reports Regarding Compliance with Colonia Grant #7219075 and Community Development Grant #7219220 and Act if Necessary**.

Javier Zambrano with GrantWorks presented the Commissioners Court with GrantWorks monthly reports regarding compliance of Colonia Grant #7219075 and Community Development Grant #7219220.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the report be accepted as presented.

1. **Receive Report on the Construction Progress Regarding the Justice of the Peace Building/Hurricane Shelter**.

Judge Charles E. Burns, Sandra Maltby and Caleb Maltby reported to the Commissioners Court the status of the construction regarding the Justice of the Peace Building/Hurricane Shelter, particularly that: the roof is completed; masons finished brick around the top part and are in the process of removing scaffolding; that the bottom sections need to be waterproofed; that the framing is up and the air chase is being worked on; electrical will begin once all the waterproofing is done and a meeting will be held with the JPs regarding finishes. She also stated that a Change Order is needed to add DC315 batting over the foam spray insulation.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the report be accepted as presented and that the upgrade regarding the insulation is approved as presented.

1. **Discuss & Act on Proposal from Maltby Builders for Courthouse Repairs**.

Sandra Maltby presented the Commissioners Court with Maltby Builders’ proposal for Courthouse repairs.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that Maltby Builders, Inc.’s report be accepted as presented; however, that Maltby Builders, Inc.’s Courthouse repairs be published inviting bids regarding the scope of Courthouse repairs.

1. **Receive the Kleberg-Kenedy Soil & Water Conservation District’s Annual Report**.

Robert Schmidt presented and submitted to the Commissioners Court the Kleberg-Kenedy Soil & Water Conservation District’s Annual Report.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Kleberg-Kenedy Soil & Water Conservation District’s Annual Report be accepted as presented.

1. **Consent Agenda:**

**(A) Approve Registration and Travel Expenses for Charles Burns to Attend the District 12 Continuing Education Conference in Laredo, TX on December 2, 2022. ($302.72 within budget)**

**(B) Approve Registration and Travel Expenses for Jerry Miller to Attend the Texas Justice Court Seminar in Galveston, TX on November 27–30, 2022. ($880.64 within budget)**

**(C) Approve Registration and Travel Expenses for Charles Burns to Attend the V.G.Y. Seminar for Newly Elected County Judges and Commissioners in College Station, TX on January 10-13, 2023. ($1,525.84 within budget)**

**(D) Approve Registration and Travel Expenses for Charles Burns to Attend the Judicial Orientation for New County Judges in Lubbock, TX on January 29-February 3, 2023. ($1,596.75 within budget**)

Judge Charles E. Burns informed the Commissioners Court of the need of the following employees and Elected Officials to attend the following conferences/seminars:

(A) Approve Registration and Travel Expenses for Charles Burns to Attend the District 12 Continuing Education Conference in Laredo, TX on December 2, 2022. ($302.72 within budget)

(B) Approve Registration and Travel Expenses for Jerry Miller to Attend the Texas Justice Court Seminar in Galveston, TX on November 27–30, 2022. ($880.64 within budget)

(C) Approve Registration and Travel Expenses for Charles Burns to Attend the V.G.Y. Seminar for Newly Elected County Judges and Commissioners in College Station, TX on January 10-13, 2023. ($1,525.84 within budget)

(D) Approve Registration and Travel Expenses for Charles Burns to Attend the Judicial Orientation for New County Judges in Lubbock, TX on January 29-February 3, 2023. ($1,596.75 within budget)

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the aforementioned employees and Elected Officials are authorized to attend their respective conferences/seminars, including payment of the respective expenses be advanced by the County, provided proper receipts be provided to the County Treasurer.

1. **Discuss & Act on the Tax Office Request to Close the Tax Office on November 28, 2022 at Noon Until December 1, 2022, for the Staff to Attend the Annual VG Young Conference in Galveston, TX**.

Irma Longoria, Tax Assessor/Collector, informed the Commissioners Court of the need to close the Tax Office on November 28, 2022, noon until December 1, 2022, in order for she and her staff the attend the Annual VG Young Conference in Galveston, Texas.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Tax Office be closed on November 28, 2022, noon until December 1, 2022, in order for the Tax Office staff attend the Annual VG Young Conference in Galveston, Texas.

1. **Discuss & Act on Distribution and Signing of 2022 Policy Manual**.

Judge Charles E. Burns informed the Commissioners Court that the completed 2022 Policy Manual had been bound; therefore, it was necessary to sign the 2022 Policy Manual and distribute it to the employees.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Judge and the Commissioners are authorized to sign the 2022 Policy Manual and that the 2022 Policy Manual be distributed and signed all employees by November 30, 2022.

1. **Discuss & Act on the Renewal of the Governor’s Proclamation Regarding the Wildfires**.

Judge Charles E. Burns read the Governor’s Proclamation Regarding Wildfires to the Commissioners Court which should be considered for adoption as read.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Governor’s Proclamation Regarding Wildfires be adopted as read.

1. **Discuss & Act on the 2022 Allocations for Administrative Expenses Associated with the Senate Bill 1, Regional Water Planning Program for the Coastal Bend Region for the amount of $54.53**.

Judge Charles E. Burns informed the Commissioners Court regarding the 2022 Allocations for administrative expenses associated with the Senate Bill 1, Regional Water Planning Program for the Coastal Bend Region for the amount of $54.43.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the $54.43 be paid.

1. **Discuss & Act on Reimbursing Nueces County $23.31 Expenses Paid Pursuant Government Code 22.214, Appellate Judicial System Fund**.

Judge Charles E. Burns informed the Commissioners Court of the need to reimburse Nueces County $23.31 for expenses paid pursuant to Government Code 22.214, Appellate Judicial System Fund.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that Nueces County be reimbursed $23.31 for expenses paid pursuant to Government Code 22.214, Appellate Judicial System Fund.

1. **Discuss & Act on Ralph Cuellar’s Mobile Home Status**.

Judge Charles E. Burns informed the Commissioners Court that this item needed to be discussed in Executive Session.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that this item be discussed in Executive Session.

1. **Discuss & Act on Diana Serna’s Uninhabitable Home Status**.

Judge Charles E. Burns informed the Commissioners Court that Diana Serna’s home located in Sarita, Texas, was uninhabitable and needed to be condemned. Leo Villarreal stated that he will get together with the inspector and access the home.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that an inspection be made of Diana Serna’s uninhabitable home and reported to the Commissioners Court.

1. **Discuss & Act on Establishing a Fee to Clean and Remove Debris from Lots with Tall Grass**.

Judge Charles E. Burns informed the Commissioners Court that a fee to clean and remove debris from lots with tall grass needed to be established.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Sarita Armstrong-Hixon seconded the motion; the motion was unanimously passed that $100 per man per hour with a minimum of one hour and a minimum of two people be charged to residents when the County removed debris and/or cleaned lots with tall grass.

1. **Discuss & Act on Rosales Lawn Service Regarding Courthouse Services and Sam Noble Park Landscaping**.

Judge Charles E. Burns presented the Commissioners Court with Rosales Lawn Services proposal regarding Courthouse services in the amount of $42,000.00.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that Rosales Law Services proposal be accepted as presented and payment of $42,000.00 be made for Courthouse services.

1. **Discuss & Act on Approving Invoice for Sprinkler Repair at the Baseball Park**.

Judge Charles E. Burns informed the Commissioners Court that Rosales Lawns Services $800.00 invoice for sprinkler repairs at the baseball park sand recommended that it be paid.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that Rosales Lawns Services $800.00 invoice for sprinkler repairs at the baseball park be paid as presented.

1. **Discuss & Act on Approving Payment for the Invoice from Ramos A/C for Work Done at the Courthouse**.

Judge Charles E. Burns presented the Commissioners Court with Ramos A/C $6,973.00 invoice for work done at the Courthouse and that it recommended that it be paid.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that Ramos A/C $6,973.00 invoice for work done at the Courthouse be paid as presented.

1. **Discuss & Act on Former Constable Alegria’s Verizon Hotspot Bill for the Amount of $835.86 Submitted on October 6, 2022**.

Judge Charles E. Burns informed the Commissioners Court that former Constable Robert Alegria’s Verizon hotspot bill in the amount of $835.86 submitted on October 6, 2022, be considered for payment.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Sarita Armstrong-Hixon seconded the motion; the motion was unanimously passed that the Verizon Hotspot $835.86 bill be paid from the County Judge’s phone line item and that the Hotspot be terminated.

1. **Discuss & Act on Funding the District/County Court Clerk’s Office Regarding the New Employee**.

Judge Charles E. Burns informed the Commissioners Court that he recommended that the District/County Clerk’s Office funding to a new line item for the Clerk’s new employee.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the District/County Clerk’s Office to create a new budget line item and calculate and fund the new employee’s salary based on a $40,000.00 annual salary.

1. **Discuss & Act on Using Road & Bridge to Stockpile Caliche & Millings for County Needs**.

Judge Charles E. Burns informed the Commissioners Court that the County needed to stockpile caliche and millings and recommended that the cost of $11,000.00 be paid from the Road & Bridge Fund for stockpiling caliche and millings.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that caliche and millings be stockpiled and that the $11,000.00 cost be paid from the Road & Bridge Fund.

1. **Discuss & Act on Hiring a New Uniform Company for the Maintenance Department’s Needs**.

Judge Charles E. Burns informed the Commissioners Court that the Maintenance Department needed to terminate Brite Star Uniform Service due to inconsistences in service and that a new company be hired.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that Brite Star Uniform Service be terminated and that Ferman Garza, Maintenance Supervisor, investigate and recommend an alternative service for uniforms.

1. **Discuss & Act on Purchasing Work Shoes for the Custodial Ladies**.

Judge Charles E. Burns informed the Commissioners Court that the Maintenance Department needed to purchase work shoes for the custodial female personnel at a cost not to exceed $80.00 per pair.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Maintenance Department is authorized to purchase work shoes for the custodial female personnel for a cost of not more than $80.00 per pair.

1. **Discuss & Act on the Schindler Elevator Proposed Update Order Agreements Regarding Replacing the Elevator Hydraulic Seal and Installing a Flood Alarm Device**.

Judge Charles E. Burns presented the Commissioners Court that with Schindler Elevator’s proposal regarding replacing the elevator hydraulic seal and install a flood alarm device. Judge Burns stated that a flood alarm device was not necessary.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that Schindler Elevator be paid $7,250.00 to replace the elevator’s hydraulic seals only.

1. **Discuss & Act on Rivera Telephone Company’s Estimate Regarding New Internet Phone System for the Courthouse and Tax Office**.

Judge Charles E. Burns presented the Commissioners Court to consider the Riviera Telephone Company’s estimate of $13,452.28 regarding new internet phone system for the Courthouse and Tax Office.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the $13,452.28 estimate for the new upgrade to the internet phone system for the Courthouse and Tax Office be approved.

1. **Discuss & Act on Purchasing a Desktop Computer for the County Attorney’s Office, Within Budget**

Judge Charles E. Burns informed the Commissioners Court that the County Attorney’s Office needed to purchase a new desktop computer, within budget.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Sarita Armstrong-Hixon seconded the motion; the motion was unanimously passed that the County Attorney is authorized to purchase a desktop computer, within budget.

1. **Discuss & Act on a Resolution Regarding the Road Name Change from Andrew Road to Kimble Ranch Road**.

Judge Charles E. Burns informed the Commissioners Court that there was a need to change the name of Andrew Road to Kimble Ranch Road due to 9 -1-1 confusion in responding to Andrew Lane instead of Andrew Road.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously RESOLVED and passed that the name of Andrew Road be changed to Kimble Ranch Road.

1. **Discuss & Act on Rescinding the September 13, 2021 FEMA Hazard Mitigation Resolution**.

Judge Charles E. Burns informed the Commissioners Court that it was necessary to rescind the September 13, 2021 FEMA Hazard Mitigation Resolution.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzalez seconded the motion; the motion was unanimously passed that the September 13, 2021 FEMA Hazard Mitigation Resolution is hereby rescinded.

1. **Discuss & Act on Approving the 2022 FEMA Hazard Mitigation Resolution**.

Judge Charles E. Burns informed the Commissioners Court that the 2022 FEMA Hazard Mitigation Resolution needed to be adopted.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the 2022 FEMA Hazard Mitigation Resolution be adopted as presented.

1. **Discuss & Act on Opening and Accepting Proposals for Engineering/Architectural Services Regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that it was necessary to open the engineering/architectural services proposals and select one of the proposals of Ardurra was presented regarding the Texas Hazard Mitigation Program Application and Project Implementation.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the proposals be opened and that Ardurra’s proposal is accepted.

1. **Discuss & Act on Selecting a Committee to Score of the Engineering/Architectural Services Proposals Regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that only one bid had been received regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation; therefore, there was no need to select a committee.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that no action be taken on this item.

1. **Discuss & Act on the Selected Committee Scoring the Engineering/Architectural Services Proposals Regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that a committee needed to be selected to score the engineering/architectural service proposals regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation; however, this was not needed due to only one bid having been received.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that this item be tabled.

1. **Discuss & Act on Adopting a Resolution Designating an Engineering/Architectural Service Provider for the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that it was necessary to adopt a Resolution Designating an Engineering/Architectural Service Provider for the Texas Hazard Mitigation Assistance Program Application and Project Implementation.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the Resolution Designating Ardurra as engineering/architectural service provider for the Texas Hazard Mitigation Assistance Program be accepted and adopted as presented.

1. **Discuss & Act on Opening and Accepting Proposals for Management Service Providers for the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that it was necessary to open and accept proposals for Management Service Providers for the Texas Hazard Mitigation Assistance Program Application and Project Implementation and that only one bid had been received from GrantWorks.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that GrantWorks’ proposal be accepted as presented.

1. **Discuss & Act on Selecting a Committee for the Score of the Management Service Provider Regarding the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that this item needed to be tabled because only one bid was received; therefore, it was not necessary to select a committee to score the Management Service Providers for the Texas Hazard Mitigation Assistance Program Application and Project Implementation.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that this item be tabled.

1. **Discuss & Act on the Selected Committee to Score the Management Service Providers for the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that this item needed to be tabled for only one bid was received.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that this item be tabled.

1. **Discuss & Act on Adopting a Resolution Designating a Management Service Provider for the Texas Hazard Mitigation Assistance Program Application and Project Implementation**.

Judge Charles E. Burns informed the Commissioners Court that it was necessary to adopt a Resolution Designating a Management Service Provider for the Texas Hazard Mitigation Assistance Program Application and Project Implementation

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Sarita Armstrong-Hixon seconded the motion; the motion was unanimously passed that the Resolution Designating GrantWorks as the Management Service Provider for the Texas Hazard Mitigation Assistance Program Application and Project Implementation be accepted and adopted as presented.

1. **Discuss & Act on Approval of a Resolution Canvassing the Returns and Declaring the Results of the Bond Election Regarding the Kenedy County-Wide Common School District**.

Brian Birdwell, Elections Administrator, informed the Commissioners Court that it was necessary to approve the Resolution Canvassing the returns and declaring the results of the Bond Election regarding the Kenedy County-Wide Common School District. Judge Burns read the Resolution.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Resolution canvassing the returns and declaring the results of the bond election regarding the Kenedy County-Wide Common School District be accepted and adopted as presented.

1. **Discuss & Act on Approval of a Resolution Canvassing the Returns and Declaring the Results of the General Election**.

Brian Birdwell, Elections Administrator, informed the Commissioners Court that it was necessary to approve a Resolution canvassing the returns and declaring the results of the General Election.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Resolution Canvassing the returns and declaring the results of the General Election be held not later than November 22, 2022.

1. **Discuss & Act on the Early Pay Out Option for November and December 2022**.

Judge Charles E. Burns informed the Commissioners Court that this item had been voted on in Agenda Item 5; therefore, no action was taken on this item

1. **Discuss & Act on Amending the Monthly Vendor List Authorizing Payment Upon Receipt Prior to the Commissioners Court Approval**.

Judge Charles E. Burns informed the Commissioners Court that the monthly vendor list needed to be amended to include Dawson Communications, Amwinds Group Benefits (monthly retiree fees) and Sarita Post Office annual box rental fees.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the monthly vendor list be amended as presented by including Dawson Communications, Amwinds Group Benefits (monthly retiree fees) and Sarita Post Office annual box rental fees.

1. **Discuss & Act on Payment of Bills**.

Judge Charles E. Burns informed the Commissioners’ Court of the need to pay the bills.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the bills be paid as presented.

1. **EXECUTIVE SESSION: TEXAS GOVERNMENT CODE, § 551.071, § 551.072, § 551.073, § 551.074**

The Commissioners Court entered Executive Session at 11:11 a.m.

1. **Open Session: Discuss & Act on Items Addressed in Executive Session**.

The Commissioners Court entered into Open Session at 11:30 a.m.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that Ralph Cuellar has until December 16, 2022 to demolish and remove his mobile home; and if he fails to do so, thereafter, come before a Commissioners Court special meeting which will be set to show cause why the mobile home should not be condemned and removed.

1. **Adjournment**.

There being no further business to come before the Commissioners Court, Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the meeting be adjourned at 11:31 a.m.

/s/ Charles E. Burns

Charles E. Burns, County Judge

ATTESTED BY:

/s/ Veronica Vela

VERONICA VELA, Clerk of Commissioners Court